



**National Programme
of
Mid Day Meal in Schools
(MDMS)
Annual Work Plan & Budget
2018-19**

Name of the State/UT :HARYANA

**MidDayMealProgrammeAnnualWork
PlanedBudget2018-19**

(Please donot change serial numbersbelow)



1. Introduction:

1.1 Brief History

Mid-Day-Meal Scheme was launched on 15 August, 1995 in the 44 educationally backward Community Development blocks of 6 districts of the State at primary level. Free dry foodgrains @ 3.0 Kg. (1.5 kg wheat and 1.5 kg rice) per child per month was distributed. In 1995-96 cooked food was provided in 17 blocks of these 6 districts- Bhiwani, Hisar, Mahendergarh, Rewari, Kaithal and Sirsa. The State Government spent Rs. 1.45 per child per school day as cooking cost for this. In the year 1996-97, the scheme of cooked meal was extended to 44 more blocks (educationally backward blocks). In the year 1996-97 itself distribution of dry food grains @ 3.0 Kg per child per month was started. In January 2003, cooked food as Mid-Day-Meal was started in 17 blocks. These blocks were having population which was economically backward and educationally backward. The cooked food was started in all the Govt, Local Bodies, Govt Aided Primary Schools from 15.08.2004. The scheme was extended to all middle schools also during the year 2008-09. Govt. of India provides wheat & Rice for this scheme. It is essential to serve 100 gms cooked rice/wheat to the students of primary and 150 gms cooked rice/wheat to the students of middle classes. It is also essential to give 12 gms protein, 450 Calories for primary classes and 20 gms protein and 700 calories for middle classes respectively.

1. The norms of food are as under:-

S.No.	Items	Quantity per day	
		Primary	Upper Primary
1	Food grains	100 gms	150 gms
2	Pulses	20 gms	30 gms
3	Vegetables (leafy also)	50 gms	75 gms
4	Oil & fat	5 gms	7.5 gms
5	Salt & Condiments	As per taste	As per taste

2. The schools Children are provided cooked food as per menu decided by the Department. A total number of 10 recipes were being served to the students. 5 recipes are rice based Vegetable Pulao, PostikKhichdi, Daal and Rice, KarhiPakora and Rice, Rice with Black Channa/White Channa with aaloo and 5 wheat based i.e. Missi roti with seasonal vegetable, Halwa with black channa, Roti with Daalghiya/kaddu, MeethaDaliya and wheat soya puri and vegetable. As per the observations of Joint Review Mission more vegetables and pulses have been included so that children could receive prescribed nutritive value through meal, therefore recipes have been reviewed and now thirteen recipes (7 wheat based & 6 rice based) are being served with w.e.f. 01-04-2014. In the year 2016 three more recipes have been added in menu including milk which was also started in the schools.



New recipes are as under:-

Sr. No.	Rice Based Recipies	Wheat Based Recipies
1	Vegetable Pulao	Missi Roti with seasonal vegetable
2	PostikKhichdi	Halwa with black channa
3	Rajma and Rice	Roti with Daalghiya/kaddu
4	KarhiPakora and Rice	MeethaDaliya
5	Sweet Rice	Wheat soya puri and vegetable
6	Kheer	Paushtik Dalia
7		MeethaPura

The total cost of cooking per student is being reimbursed @ Rs. 4.13/- from classes 1st to 5th and Rs. 6.18/- from classes 6th to 8th. The budget sharing for the project is in the ratio of 60:40 between center and state.

3. In addition to this an honorarium of Rs. 2500/- per month is being paid to cook-cum- helper, in which center share is Rs. 600/- & state share is Rs. 1900/- per month. The norms for employment of Cook-cum-Helper are as under:-

Sr. No.	Number of students	Number of Cook- cum -Helper
1.	1 to 25	One
2.	26 to 100	Two
3.	Per additional upto 100 students	One additional

1.2 Managementstructure

Addl. Chief Secretary School Education



Directorate Elementary Education



Additional Director MDM



District Elementary Education Officer / Deputy CEO ZP



Block Elementary Education Officer



School



1.3 Process of Plan Formulation.

A system has been developed to collect monthly, quarterly and yearly data regularly for smooth running of MDM Scheme. For formulation of plan, Block Elementary Education Office of every block collects the data from every school and after compiling it on block level, it is submitted to District Elementary Education Office at district level. District Elementary Education Office compiles it at district level and after that State plan is formulated at the Directorate level. During compilation of plan at state level, monthly and quarterly reports of the districts are also taken for assessment of the data, submitted by the districts. Cooking Cost, honorarium to cooks, kitchen sheds cum store amount is calculated on the basis of 60:40. 60% is borne by Centre Govt. and rest of 40% is borne by State Govt. Districts are being asked to calculate cooking cost and honorarium to cooks on the strength of enrolment of students studying in primary & Upper Primary Govt., Govt. aided and Local bodies Schools, no. of days and rate of cooking cost. Meetings are held at headquarter and at district level with district level functionaries regarding preparation of annual work plan.

2.

Description and assessment of the programme implemented in the current year (2017-18) and proposal for next year (2018-19) with reference to:

2.1 Regularity and wholesomeness of mid -day meals served to children ,reasons for programme interruptions, if any and planning to minimize them.

Clear directions have been issued to all the field officers that Mid-Day-Meal should be provided to students on all school days without any fault. Even then if there is any complaint regarding interruption in preparation of MDM, prompt action is taken at headquarter and district level. The work of lifting and supply of grains to schools has been handed over to Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) from 01.04.2012.

Now MDM rules 2015 have been implemented in the state of Haryana therefore there is no possibility of interruption in serving Mid Day Meal to the children.



2.2 System for cooking, serving and supervising mid-day meals in the schools

Members of SMC with the cooperation of cook cum helper purchased the vegetables and ingredients locally thereafter cooks prepared the meal as per menu and serve the students under the supervision of mid day meal incharge and SMC members.

2.3 Details about weekly Menu.

2.3.1 Weekly Menu – Day wise

There is no day wise menu decided by the Department. The Department decided thirteen recipes and directed to all the school heads to prepare one of the recipe from these and not to repeat any recipe in a week.

Sr. No.	Rice Based Recipies	Wheat Based Recipies
1	Vegetable Pulao	Missi Roti with seasonal vegetable
2	PostikKhichdi	Halwa with black channa
3	Rajma and Rice	Roti with Daalghiya/kaddu
4	KarhiPakora and Rice	MeethaDaliya
5	Sweet Rice	Wheat soya puri and vegetable
6	Kheer	Paushtik Dalia
7		MeethaPura

2.3.2 Additional Food items provided (fruits/milk/any other items), if any.

Some additional food items are being provided i.e. biscuit ,taffi, bananas, laddu , peanuts etc. however there is a proposal also to provide 200 ml sweetened flavored milk 3 days a week.

2.3.3 Usage of Double Fortified Salt, and Fortified Edible Oil; their availability and constraints, if any, for procuring these items.

Directions have already been issued to all District Elementary Education Officers to issue Instructions to all School Heads / Incharges Mid Day Meal to use double fortified salt in Mid Day Meal.

Annexure- I

Directions have already been issued to all District Elementary Education Officers to issue Instructions to all School Heads / In-charges Mid Day Meal to use fortified oil in Mid Day Meal.

Annexure- II

2.3.4 At what level menu is being decided / fixed,

The present menu mentioned above was decided in 2016 by a committee consisting of the following members:-

1. Smt.RituChaudhary, HCS, Additional Director Mid Day Meal



2. Dr.Kamlesh, Nutritionist O/o Director Women & Child Development Haryana.
3. Sh. Ravinder Kumar, Assistant Nutritionist, Food & Nutrition Board, Sec-23, Chandigarh.
4. Mrs. Mani Malik, Professor (Nutrition), Govt. College for Women, Sec-14, Panchkula.
5. Sh.Sandeep, Educationist

As per recommendations of the Joint Review Mission seasonal vegetables and pulses are included in the menu

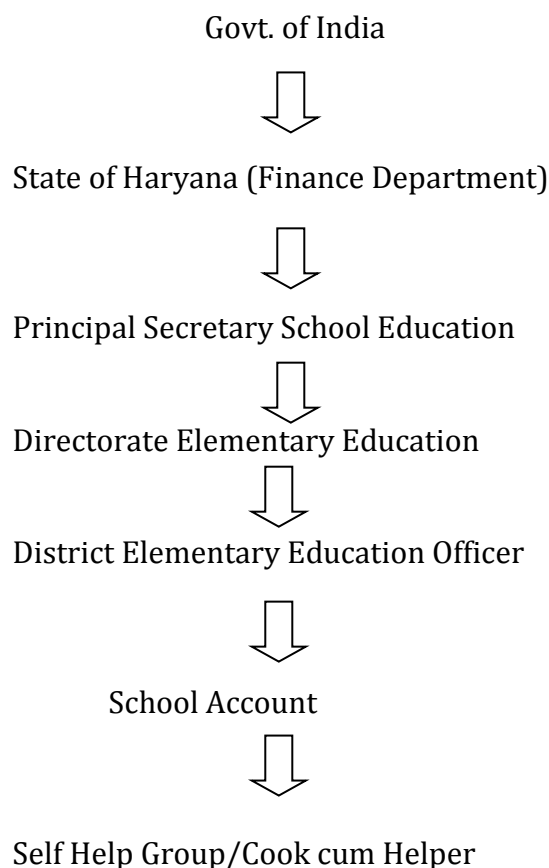
2.3.5 Provision of local variation in the menu, Inclusion of locally available ingredients/items in the menu as per the liking/taste of the children

That the school authority makes efforts to adjust the menu in accordance with way that would be well accepted by the children. Every day different menu is served and more or less the same pattern is followed depending upon the season. Meals served to the children include locally available ingredients and are well accepted by the children.

2.3.6 Timings for serving of mid day meal at school level.

Mid Day Meal served during lunch break i.e. is 11:30 A.M to 12:30 P.M.

2.4 Fund Flow Mechanism - System for release of funds (Central and State).





The funds are released by the State to district level by way of E-transfer. A separate account for mid day meal has been opened at school level. Districts authorities transfer to school and the amount is withdrawn under the joint signature of head of the Self help group and head of the school for purchase Ghee, salt, jeera, pulses, gram etc. and the amount of honorarium of cooks is being transferred to their account by mode of e-transfer.

2.4.1 Existing mechanism for release of funds up to school/ implementing agency levels

As mentioned in 2.4 above.

2.4.2 Mode of release of funds at different levels.

As mentioned in 2.4 above.

All the Districts were ordered to ensure FAIR AVERAGE QUALITY (FAQ) of food-grains received from FCI.

District Elementary Education Officers and District Manager, FCI of the district concerned inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of district.

2.4.3 Dates when the fund released to State Authority/Directorate/ District/Block /Gram Panchayat and finally to the Cooking Agency/School.

Sr. No.	Component	Funds received from GOI to State	Funds received from state to Directorate on	Funds received to Districts on
1.	Adhoc grant (25%)	28-04-2017	08-06-2017	16-06-2017
2.	Balance of 1 st Instalment	25-07-2017	18-10-2017	02-11-2017
	Unspent revalidation of 2016-17		01-12-2017	13-12-2017
3.	2nd Instalment	22-12-2017	20-2-2018	9-03-2018

2.4.4 Reasons for delay in release of funds at different levels.

Though there is some delay in release of funds on the part of State yet the matter has been resolved in the SSMC meeting and it has been decided that the Elementary Education & Finance Department will release the funds expeditiously for smooth running of the scheme.



2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.

The Heads of the schools at their own level use the funds available with them for smooth functioning of mid day meal scheme and thereafter adjust the same on receipt of the funds meant for MDM Scheme.

2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year.

As mentioned in 2.4.4

2.5 Food-grains management,

2.5.1 Timeframe for lifting, District wise lifting calendar of food-grains.

1. On 3rd of every month, Block Education Officer will hold a meeting with concerned Centre Head/Cluster Resource Centre (CRC).
2. On 5th of every month District Elementary Education Officer will hold a meeting with Block Education Officers at District level.
3. On 10th of every month District Elementary Education Officer will take Release Order (RO) from ADC.
4. On 12th of every month District Elementary Education Officer will finalize the schedule of lifting of food-grains with Managing Director HAFED and further the same shall be distributed among the BEEOs.
5. District Elementary Education Officers and District Manager, FCI of the district concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of district.
6. Block Elementary Education officer will further inform the Head Teacher the schedule of distribution of food-grains and will ensure that the school teacher be present in the school on the date of delivery of the food-grains in the school.
7. Head of the school/MDM Incharge will inform the SMC well in advance about unloading of food-grains and SMC and Head Teacher will ensure the quality and quantity of the food-grains.



2.5.2 System for ensuring lifting of FAQ food-grains (Joint inspections at the time of lifting etc.)

All the Districts were ordered to ensure FAIR AVERAGE QUALITY (FAQ) of food-grains received from FCI.

District Elementary Education Officers and District Manager, FCI of the district concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of district.

2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken .by the State/District to get such food-grain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged.

District Elementary Education Officers and District Manager, FCI of the district concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of district. Therefore no incident of not providing FAQ has taken place.

2.5.4 System for Transportation and distribution of Food Grain.

As the lifting and supply of food-grains through CONFED was not satisfactory the State Govt.has taken back this work from CONFED, and now the work of lifting and supply of grains to schools has been handed over to Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) from 01.04.2012.

2.5.5 Whether unspent balance of food-grains with the schools is adjusted from the allocation of the respective agencies (Schools/SHGs/ Centralized Kitchens)Numberof implementing agencies receiving food-grains at door-step level.

Yes, that food-grains are being released to most of the schools after adjusting the unspent balance of food-grains in the schools.

2.5.6 Storage facility at different levels in the State/District/Blocks/Implementing agencies after lifting of food grains from FCI depot.

All the schools have been provided storage bins.



2.5.7 Challenges faced and plan to overcome them.

District Elementary Education Officers and District Manager, FCI of the district concerned will inspect the quality of food-grains and ensure that good quality of food-grains are supplied to the schools of district.

Block Elementary Education officer will further inform the Head Teacher the schedule of distribution of food-grains and will ensure that the school teacher be present in the school on the date of delivery of the food-grains in the school.

Head of the school/MDM Incharge will inform the SMC well in advance about unloading of food-grains and SMC and Head Teacher will ensure the quality and quantity of the food-grains

Chances of non-delivery of food-grains are rare.

2.6 Payment of cost of food-grains to FCI

2.6.1 System for payment of cost of food-grains to FCI, whether payments made at district level or State level.

Cost of food-grains is met out from the grants received from the Govt. of India Headquarter releases grants district wise to the concerned District Elementary Education Officer through online transaction system. District Elementary Officer further make payment to FCI within 15 days of the receipt of the bills. The payment of FCI have been paid till 31-03-2018. Palwal and Gurgaon district payment of FCI was pending on 31-03-2018 due to bill late received from FCI , Now full payment has been done by them.

2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.

No Bills of previous year bill is pending as all the payment have been paid to FCI.

2.6.3 Timelines for liquidating the pending bills of previous year(s).

No previous bill is pending.

2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.

Whenever any problem arises the same is being resolved by holding a meeting with FCI.



2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7th of next month.

As mentioned above.

2.6.6 The process of reconciliation of payment with the concerned offices of FCI.

The bills are verified from the release order by the concerned District Elementary Education Officer thereafter the payments are made to FCI

2.6.7 Relevant issues regarding payment to FCI.

Nil.

2.6.8 Whether there is any delay in payment of cost of foodgrains to FCI and steps taken to rectify the same.

In District Gurugram and Palwal bills from FCI were received in the month of April so that bills could not be passed by Treasury Office. Hence paid within a week to the FCI.

2.7 Cook-cum-helpers

2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.

An honorarium of Rs. 2500/- per month is being paid to cook-cum- helper, in which center share is Rs. 600/- & state share is Rs. 1900/- per month. The norms for employment of Cook-cum-Helper are as under:-

Sr. No.	Number of students	Number of Cook- cum -Helper
1.	1 to 25	One
2.	26 to 100	Two
3.	Per additional upto 100 students	One additional

2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.

As mentioned above in 2.7.1.

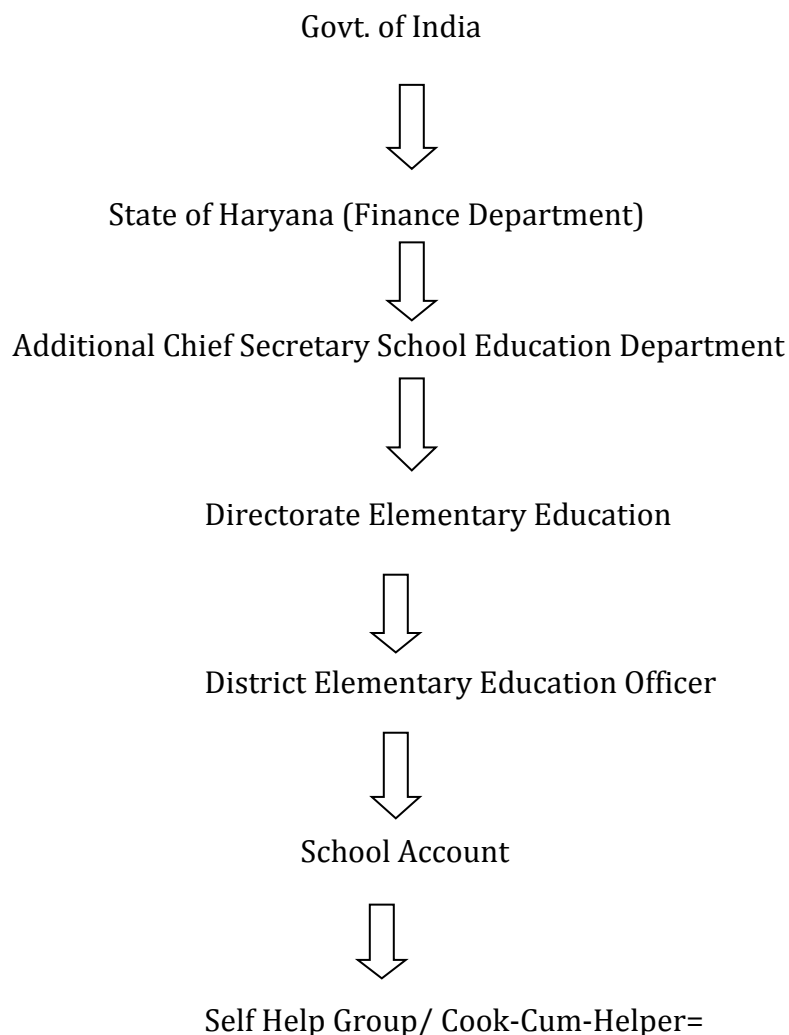


2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.

There is no difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged.

2.7.4 System and mode of payment, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs / SHGs / Trust / Centralized kitchens etc.

Grants are received by the State from GOI. The cost of Honorarium to cooks-cum-helpers is shared between the Centre and the State. The following procedure has been adopted for making the payment of honorarium to cook-cum-helpers.



2.7.5 Whether the CCH were paid on monthly basis.

Yes CCH are being paid on monthly basis.



2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.

No instance has come to notice regarding irregular payment of honorarium to cook-cum-helpers.

2.7.7 Rate of honorarium to cook-cum-helpers.

An honorarium of Rs. 2500/- per month is being paid to cook-cum- helper, in which center share is Rs. 600/- & state share is Rs. 1900/- per month.

2.7.8 Number of cook-cum-helpers having bank accounts,

Total Cooks are 30193 having Account 30193.

2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts.

30193 in Accounts or A/c payee.

2.7.10 Provisions for health check-ups of Cook-cum-Helpers.

Before engaging the cook cum helper it is the duty of concerned Head Teacher of the school to get her medically examined and after NOC from a Government Doctor she should be engaged in MDM work. All cook cum helper are medically examined twice in a year i.e. in the month of April and November. Cook cum helper should not suffer from contagious diseases and no criminal case is registered against him/her.

2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.

The information for providing aprons, head gears and gloves is being collected from the field offices and funds will be released to all the DEEOs for purchase of aprons, head gears and gloves for cook cum helpers.

2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens.

Modalities for appointment of cook cum helpers are as under:-



The govt. of Haryana has decided that Cook cum helper should be member of Registered Self Help Group (to be registered with ADC) preference should be given to SC/BC women/widow/whose children are studying in the school.

Cook cum helper should not suffer from contagious diseases and no criminal case is registered against him/her.

2.7.13 Mechanisms adopted for the training of cook cum helpers. Total number of trained cook cum helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers

The Department has organized Training Programme for members of SHGs at block level in the month of May 2013. Objective of Mid Day Meal and how to prepare food was fully elaborated to them. 31 cooks-cum-helper were given training on personal hygiene and nutrition in Hotel Management institutes at Kurukshetra & Rohtak in the month of August-September 2013. Food and Nutritional Board, Ministry of Women & Child Development have conducted training/seminars of teachers involved in the Mid-Day-Meal. A module of Mid Day Meal addressing all the aspects of the scheme has also been prepared and is an integral part of the Training Programme. Also under all the trainings of the department given to DEOs, DEEOs, DPCs, BEEOs, BEOs, Principals, and members of School Management Committee mid-day-meal is one of the topic discussed. In March 2014 a team of AkshayPatra has imparted training to 120 cook cum helpers of Kurukshetra and Jind districts on quality, safety and hygiene.

The Directorate of Elementary Education this year under the able of guidance of Sh. R.S.Khrab, IAS, Director Elementary Education has conducted a training Programme of 84 Master Trainer for Mid Day Meal from the State in the financial year 2015-16.

Four Master Trainers were identified from 21 Districts each experts from NRHM, Hafed, HIPA, and Nutritionist had come to train these master trainers on quality, safety & hygiene, proper storage of food-grains, maintenance of MDM record, maintenance of MDM accounts and to give awareness regarding MDM guidelines and instructions who in turned had trained 30000 cook cum helpers and 15000 school level Mid day meal incharges across the State.

26909 Cook Cum Helpers have been imparted training out of 30,193 engaged under Mid Day Meal Scheme across the State during this financial Year i.e. 2018-19 Training has been imparted to 4175 cook cum Helpers by Master Trainers.



Training has not been given to those cook Cum Helpers where ISCKON is providing cooked Mid Day Meal.

2.7.14 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e. Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.

Yes. Instructions have been issued to all the District Elementary Education Officers to enroll cook-cum-helpers under any social security schemes i.e. Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. A Copy of instructions is enclosed herewith as **Annexure-III**. The information is being collected the number of cooks benefitted through these schemes.

2.8 Procurement and storage of cooking ingredients and condiments.

2.8.1 System for procuring good quality (pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.

The purchases are made at school level by Self Help Groups (SHGs) where SHGs have been formed and where SHGs have not been formed a committee consisting of School Head, Lady Panch or Municipal Councillor and One teacher is responsible for purchase. Fuel and Vegetables are purchased locally out of cooking cost amount placed at the disposal of Self Help Groups and Head of the School. All the school heads are also directed to purchase the good quality & packed pulses, cooking oil and other ingredients.

2.8.2 Whether First In and First Out (FIFO) method has been adopted for using mdm ingredients such as pulses, oil/fats. Condiments salt etc. or not.

FIFO system has been adopted and instructions in this regard have been issued to all the District Elementary Education Officers.

2.8.3 Arrangements for safe storage of ingredients and condiments in kitchens.

Arrangements for safe storage of ingredients and condiments in hygienic condition have been made



2.8.4 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid Day Meal Scheme.

Annexure-IV.

2.8.5 Information regarding dissemination of the guidelines up-to school level.

DIPR, Haryana has been requested to air the advertisement in respect of boosting of Mid Day Meal Scheme on their radio stations only one time at every morning and evening in the year of 2016-17.

2.9 Fuel used for cooking of Mid Day Meals – LPG, smokeless chulha, firewood & others

LPG is considered to be safe, economic, time saving and smoke free fuel for cooking MDM in schools. Therefore, LPG connections have been provided in all the schools. A copy of D.O letter to all DCs is enclosed herewith as Annexure-V

2.10 Kitchen-cum-stores.

2.10.1 Procedure for construction of kitchen-cum-store.

The Kitchen-cum-store are constructed as per Govt. of India norms with the help of Engineering Cell of Haryana School Shiksha Pariyojna Parishad, Panchkula, a registered society which is also implementing Sarva Shiksha Abhiyan and Rashtriya Madhmik Shiksha Abhiyan in the state of Haryana. No funds from other sources have been arranged for this purpose.

For Kitchen cum Sheds, Government of India sanction Rs. 7376.46 lacs for the construction of 3822 kitchen cum stores but these funds have not been released by Govt. of India till now

2.10.2 Whether any standardized model of kitchen cum stores is used for construction.

Drawing were given by Sarv Shiksha Abhiyan in all Districts.

2.10.3 Details of the construction agency and role of community in this work.

Sarv Shiksha Abhiyan (SSA) has been entrusted the work of construction.

2.10.4 Kitchen cum stores constructed through convergence, if any

As mentioned above.



2.10.5 Progress of construction of kitchen-cum-stores and target for the next year

Sr. No.	Year	Target (In No.)	Kitchens Completed	In progress	Yet to start	Funds allocated (Rs. In Lacs)	Funds used (Rs. In Lacs)
1	2006-07	1849	1509	193	147	1849	1590.80
2	2007-08	0	0	0	0	0	0
3	2008-09	873	821	51	1	1215.28	1126.16
4	2009-10	4383	4008	308	67	6062.38	5678.51
5	2011-12	768	497	218	53	1403.16	1106.34
6	2012-13	3042	2415	476	151	5382.72	4850.75
7	2013-14	0	0	0	0	0	0
8	2014-15	0	0	0	0	0	0
9	2015-16	0	0	0	0	0	0
10	2016-17	0	0	0	0	0	0
11	2017-18	568	0	0	568	0	0
	Total	11483	9250	1246	987	15912.54	14352.56

SSA has been requested to complete the remaining kitchen cum store up-to 31-05-2018.

2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.

Work of construction of kitchen cum stores has been allotted to SarvShikshaAbhiyan. They have informed that slow progress in kitchen cum stores is due to School Management Committee are raising demand of higher rates due to cost escalation in construction material, thus, there is some delay in construction of remaining kitchen cum stores. Now rates of construction of kitchen have been increased from Rs. 1.72 lac to Rs. 2.06 lac. Accordingly SarvShikshaAbhiyan released Rs. 2224.80 lac for construction of 1080 kitchen cum stores and Rs. 23.40 lac for completion of 77 in progress kitchen cum stores. SarvShikshaAbhiyan has been requested to complete construction of all kitchens cum stores up at the earliest .

2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies.

Rs.13.77 crore and 1.2 crore interest.



2.10.8 Details of the kitchen cum stores constructed in convergence. Details of the agency engaged for the construction of these kitchen cum stores

Sarv Siksha Abhiyan (SSA) has been entrusted the work of Construction of Kitchen cum Stores. Detail of Construction of Kitchen cum Stores has been started in para 2.10.5

2.11 Kitchen Devices

2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid Day Meal Programme.

Up-to the year 2013-14, 15043 schools has already provided Kitchen devices i.e. Gas Connections, Gas Burner with two cylinders. In the year 2013-14, Rs. 397.85 Lac was sanctioned for the procurement of 161 new kitchen devices and 7798 replacement of kitchen devices. These funds have been released to all District Elementary Education Officers for the procurement/replacement of kitchen devices.

During the year 2014-15 Rs.335.35 Lac had been released for replacement of 6670 kitchen devices. Thus Total 14503 of replacement of devices, 5359 have been replaced, 9144 are still pending for replacement. Funds available isRs. 457.20 lac.

2.11.2 Status of procurement of kitchen devices.

As mentioned above.

2.11.3 Procurement of kitchen devices through convergence or community/CSR.

The Department of Elementary Education after receiving the demands from the field offices has provided kitchen devices (2 Patila, 2 lids, 1 Balti, 1 Kadhai, 1 Tawa,) to all schools from State funds. No devices are procured through convergence or community/CSR.

2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.

Eating plates are available in all the schools. Eating plates were provided to schools from MME funds in the year 2010-11 and 2011-12.

2.12 Measures taken to rectify.

2.12.1 Inter-district low and uneven utilization of food grains and cooking cost.

Apparently there seems to be no inter district low and uneven utilization of food grains and cooking cost. In the year 2017-18 till 14945.16 MTS of the food grains was lifted for the primary children and cooking cost used was Rs.8542.93 lac.



14867.99 MTS of food-grains was consumed for the Upper Primary Children and cooking cost used was Rs.8147.86. Overall 71.99% food-grains were consumed from annual allocation of food-grain and 97.72% cooking cost were used from allocated budget to Districts.

No disruption was noted due to non availability of cooking cost by any school.

2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.

As mentioned above.

2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MISetc).

No mis-match found.

2.13 Quality of food

2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.

All the District Elementary Education Officers have been directed to make the compliance of instructions issued vide letter No. 1/27-2013 MDM (1) dated 25.07.2017 and 08.08.2017 to get Mid-Day-Meal tested through reputed institute and send the report to Head Quarter. It is submitted that before serving the meals in schools students' one incharge mid day meal and another adult person should taste the meals and record the same in the register.

2.13.2 Maintenance of roster of parents, community for the presence of at-least two parents in the school on each day at the time of serving and tasting of mid day meal.

In this regard instructions has been issued, one teacher and 2 parents of students is taken after testing of MDM in the school and the same is entered in the inspection register on daily basis. No such complaint has been received in the department regarding quality of food. A copy of which is enclosed as **Annexure-VI**.

2.13.3 Testing of food sample by any recognized labs for prescribed nutrients and presence of contaminants such as microbes, e-coli.

All the DEEO's have been directed to make the compliance of instructions issued vide Letter No. 1/27-2013 MDM (1) Dated 20-07-2017. After taking information from all



DEEO's, MHRD has also been informed about sample testing conducted in the districts in the last 5 years issued vide letter no.1/27-2013 MDM(I) dated 25.07.2017 and 08.08.2017 to get Mid Day Meal tested. In reference to said letter, the reports received from field offices have been examined /complied and Government of India has been intimated accordingly. Further all district Elementary Education Officers have been directed to ensure the compliance of instructions issued by this office time to time regarding quality meal to students.

2.13.4 Engagement of / recognized labs for the testing of Meals.

At present testing of meals is being done at two institutes namely CSIR Institutes/ NABL accredited laboratories and FSSAI accredited laboratories for undertaking testing of mid day meal for food safety and contamination and also food samples are taken by the food safety office of every district. Necessary instructions have been issued by this office to all District Elementary Education Officers for testing of meal from the recognized labs.

2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.

As mentioned above 2.13.1 to 2.13.3 35 testing reports received, in the year 2017-18 out of which 35 were found satisfactory. Frequency of lifting & testing is on month basic as per instructions of Government of India.

2.13.6 Details of samples taken for testing and the results thereof.

35 results were found satisfactory out of 35 samples.

2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.

Instructions have been issued to all the District Elementary Officers to ensure implementation of guidelines issued with regard to quality of food.

2.14 Involvement of NGOs / Trusts.

2.14.1 Modalities for engagement of NGOs/ Trusts for serving of MDM through centralized kitchen.

ISKCON Food Relief Foundation (NGO) has been engaged for providing cooked Mid Day Meal to students after fixing term and conditions and with the approval of Competent Authority. Agreement has been made with ISKCON Food Relief Foundation (NGO) to supply cooked meal upto 31.03.2019.



ISKCON Rood Relief Foundation has been involved in supplying Mid Day Meal in four districts namely Faridabad, Gurgaon, Palwal except Hathin and three block of Kurukshetra district namely, Thanesar, Ladwa and Pehowa. In 17 districts, 2 block of district Kurukshetra and 1 block of district Palwal districts of the state, the MDM is cooked by members of Self Help Groups. Members of Gram Panchayats, S.M.C. and P.T.A have been given the task to check the cooked meal and supervise distribution of Mid-Day-Meal. Mothers of the students are also being motivated for supervising and distributing the meal.

2.14.2 Whether NGOs/ Trusts are serving meal in rural areas.

Yes

2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools

Maximum distance is 40-50 K.M and time taken is 1:30 to 2:00 hours for delivery of food.

2.14.4 Measures taken to ensure delivery of hot cooked meals to schools

Hot cooked meal is supplied to the schools through delivery vans of NGOs.

2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen.

Heads of the schools/MDM incharge are responsible for receiving cooked meals.

2.14.6 Whether sealed containers are used for supply of meals to schools.

Yes

2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.

Tentative time of delivery of meals at schools from centralized kitchen is 11:15 A.M.

2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen

It is pointed out that there are kitchens in some school and in some schools the making of kitchen are in progress. As regard availability of weighing machines in schools the information is not available.



2.14.9 Testing of food samples at centralized kitchens.

Members of Gram Panchayats, S.M.C. and P.T.A have been given the task to check the cooked meal and supervise distribution of Mid-Day-Meal. Mothers are also being motivated for supervising and distributing the meal.

2.14.10 Whether NGO is receiving grant from other organizations for the mid day meal. If so, the details thereof.

NGO has stated that some donations received for MDM.

2.15 Systems to ensure transparency and accountability in all aspects of programme implementation.

2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school.

Logo and entitlement of children and other information relating to MDM is displayed in the schools.

The implementation of the scheme at the school level has been assigned to Self Help Groups. The account is being operated under the joint signature of Head of SHG and Head of the Institution. The work of lifting of foodgrains has been assigned to Hafed. The schools maintain records containing the necessary information such as No. of children fed on each day, the type of food served. All the purchases such as ingredients, cooking devices and any other material are made at the school level and there is no centralised purchase. The helpline number 0172-2584522 has been introduced at Head office at Panchkula and a specific dedicated e-mail mdmhry@gmail.com has been created for all complaints and suggestions.

SHG procures the ingredients locally as per their requirement. Cooking is being prepared by cooks engaged by SHGs. Kitchen cum stores have been allotted to the Primary and Upper Primary schools. The amount received under this head is released to Haryana School Shiksha Pariyojna Parishad Panchkula, a society for the implementation of SarvA Shiksha Abhiyan and Rashtriya Madhmik Shiksha Abhiyan in Haryana. The society has been entrusted the work to construct kitchen shed in the schools, as the society has a well established civil works wing. Procurement of cooking devices, cooking utensils and Thali and spoons are made by a committee consisting of Head of School Management committee, Head of the institution and lady member of School Management committee.



2.15.2 Dissemination of information through MDM website.

All information is available on the website of Haryana Elementary Education Department's website i.e. <http://harprathamik.gov.in/> and guidelines of Mid Day Meal are available on mdm.nic.in.

2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register.

That the details of school activities and issues related to MDM tasks are shared with community members. SMC meetings are held once every month in all the schools. Almost in all the meetings issues related to MDM are discussed. A fair participation of parents/SMC/VEC/Panchayats/Urban Bodies in daily supervision and monitoring of MDM scheme is also taken place.

2.15.4 Tasting of meals by community members.

Head of the school ensures the quality and quantity of food and he/she has to taste the Mid Day Meal himself/herself along-with SMC before serving the same to the students.

2.15.5 Conducting Social Audit.

Social audit has not been conducted at the school level but Audit has been conducted by the Accountant General, Haryana.

2.16 Capacity building and training for different stakeholders

2.16.2 Details of the training programme conducted for cook-cum-helpers, State level officials, SMC members, school teachers and others stakeholders.

The Department has organized Training Programme for members of SHGs at block level in the month of May 2013. Objective of Mid Day Meal and how to prepare food was fully elaborated to them. 31 cooks-cum-helper were given training on personal hygiene and nutrition in Hotel Management institutes at Kurukshetra & Rohtak in the month of August-September 2013. Food and Nutritional Board, Ministry of Women & Child Development have conducted training/seminars of teachers involved in the Mid-Day-Meal. A module of Mid Day Meal addressing all the aspects of the scheme has also been prepared and is an integral part of the Training Programme. Also under all the trainings of the department given to DEOs, DEEOs, DPCs, BEEOs, BEOs, Principals, and members of School Management Committee mid-day-meal is one of the topic discussed. In March 2014 a team of Akshay Patra



has imparted training to 120 cook cum helpers of Kurukshetra and Jind districts on quality, safety and hygiene.

The Directorate of Elementary Education this year under the able of guidance of Sh. R.S. Khrab, IAS, Director Elementary Education has conducted a training Programme of 84 Master Trainer for Mid Day Meal from the State in the financial year 2015-16.

Four Master Trainers were identified from 21 Districts each experts from NRHM, Hafed, HIPA, and Nutritionist had come to train these master trainers on quality, safety & hygiene, proper storage of food-grains, maintenance of MDM record, maintenance of MDM accounts and to give awareness regarding MDM guidelines and instructions who in turned had trained 30000 cook cum helpers and 15000 school level Mid day meal incharges across the State.

26909 Cook Cum Helpers have been imparted training out of 30,193 engaged under Mid Day Meal Scheme across the State during this financial Year training has been imparted to 4175 cook cum Helpers by Master Trainers. Training has not been given to those cook Cum Helpers where ISCKON is providing cooked Mid Day Meal.

2.16.3 Details about Modules used for training, Master Trainers, Venues etc.

As mentioned above.

2.16.4 Targets for the next year.

A workshop will be organised to impart the training to the master trainers of each district. In this workshop representatives of NHRM and Food & Nutrition Board will be invited to express their views on Mid Day Meal. Apart from this training on maintenance of records, cash book, proper storage of foodgrains, disposal of complaints and maintaining of quality, safety and hygiene will be imparted to the master trainers, who will further impart the training at block and cluster level. A district/Block wise programme to impart the training has been given vide this office letter no. 4/76-2014 MDM (1) dated 20.02.2018 to all the District Elementary Education Officers in the State and directed that a training schedule at district/block level as fixed by this office be called on the stipulated date for imparting the said training and send compliance report to the office. The District Elementary Education Officers have reported that necessary training has been imparted to the concerned persons.



2.17 Management Information System at School, Block, District and State level and its details.

2.17.1 Procedure followed for data entry into MDM-MIS Web portal.

The Programme Executives and Account Executives posted at head quarter, district & block level have been entrusted with the responsibility of feeding data in MDM-MIS Web portal.

Mid-Day-Meal Programme implementation is the overall responsibility of Committees constituted at school level. Teacher In charge of Mid-Day-Meal Programme maintains the day to day record of the Programme. There are two registers to be maintained at school level. One register is for maintenance of funds (Cash Book) and second register is kept for food-grains utilization. The Department has recruited 4 monitoring officers at division level and 26 Account Executives at Block and district level, 21 Programme Executives at district and 1 Programme Executives and 1 Account Executive at headquarter level. Monitoring officers have been entrusted with responsibility to visit at least 50 Schools in a month and Account Executives/Programme Executives visit atleast 20 schools in a month. Account Executives and Programme Executives get telephonic information of at least 10 Schools Daily.

2.17.2 Level (State/ District/ Block/ School) at which data entry is made.

As mentioned above at para 2.17.1.

2.17.3 Availability of manpower for web based MIS.

Availability of manpower for web based MIS is as under:-

Head Quarter	District Level	Block Level
2 Programme Executive & 3 Account Executive	2 Programme Executive & 2 Account Executive	1 Account Executive

It is necessary to point out here that out of 21 Programme Executive 132 Account Executive posts are lying vacant and efforts are being made to fill up these posts for proper and effective implementation of MDM Scheme.



2.17.4 Mechanism for ensuring timely data entry and quality of data.

Every month report of MIS data is collected from the field offices by the Directorate and submitted to the higher authorities for ensuring timely data entry and quality of data.

2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes

2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.

2.18.1 Status of implementation of AMS

All District Elementary Education Officers have already been directed to direct all School Heads / Mid Day Meal Incharges for reporting Mid Day Meal data in under Automated Monitoring System in Central Server by SMS through registered mobile. 10279 schools have feeded Data by way of SMS on 22-02-2017 i.e. 74.41%.

Annexure - VII

2.18.2 Mode of collection of data under AMS (SMS/IVRS/Mobile App/Web enabled)

SMS, Web based.

2.18.3 Tentative unit cost for collection of data.

SMS cost for reporting Rs. 1,26,269/- paid to HP Website owner of AMS for duration from 01-06-2017 to 31-03-2018.

2.18.4 Mechanism for ensuring timely submission of information by schools.

Automated Monitoring System

2.18.5 Whether the information under AMS is got validated.

Yes, all Users are registered.

2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.

No.



2.18.7 In case, AMS has not been rolled out, the reasons therefore may be indicated along-with the time lines by which it would be rolled out.

It is stated the Automated Monitoring System has been rolled out in State of Haryana. All schools Heads/Mid Day Meal Incharges have been directed for reporting of 100% reporting of Mid Day Meal on Automated Monitoring System Portal.

2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.

No evaluation studies have been received.

2.20 Write up on best/ innovative practices followed in the State along-with some high resolution photographs of these best / innovative practices.

1. In Haryana State Honorarium to cooks is Rs. 2500/-per month in which Centre Share is Rs.600/- and State Share is Rs.1900/- per month against the mandatory State share of Rs. 400/- per month from 1st January 2014.
2. Medical examination of CCHs done twice a year.
3. Timely payment of honorarium to CCHs in all schools except a few.
4. Preference is given for appointing mothers of the children studying in the school as CCHs in the school.
5. Developing kitchen gardens in the schools by making use of available land in the schools.
6. Provision of soaps to children for hand washing.
7. Provision of steel thalis and spoons for children for eating MDM.
8. Provision of clean places for children to sit in rows and eat MDM in an orderly manner.
9. Construction of toilets for physically challenged children in Mewat district.
10. Regularity in serving good quality meals.
11. Maintenance of sufficient buffer stock of food grains in all schools barring a few.
12. Separate bank accounts for MDM opened by all schools barring a few.
13. Availability of good quality aluminium storage bins for storing food grains.



14. As per the advice of Central Government, the State of Haryana is using solar cooker in Sonapat schools for cooking MDM. It will be gradually extended to other districts.
15. The State has set up a Review Mission which will be an independent body for monitoring the implementation body for monitoring the implementation of MDMS in two districts in the State which will be extended to other districts in due course.
16. Automated system (SMS) for monitoring of MDM have been started which will reduce the burden of paper work, streamline the monitoring system and make the MDM more transparent.
17. TithiBhojan

Every third Tuesday of the month is celebrated as girl student's birthday jointly as "BetiKaJanamdin-School Me Abhinandan". All the girls whose birthdays fall in the given month is congratulated and given a special treatment during the MDM.

It is also aimed at giving a fillup to the community participation as parents are also be invited to these celebrations and are given a window of free participation in the MDM and other activities of the school.
18. Insurance cover to all Cooks-cum-Helpers of MDMS under "PardhanMantriBimaYojna" will be launched. Finances apprehended to be incurred on the same are being worked out.
19. 14990 schools have drinking water facilities out of which 12900 schools have safe drinking water facility, 684 schools have water filtration facility like RO, UF, Candle filtration etc.
20. It is also necessary to maintain here that Mid Day Meal week was organized in the 21 districts of the State from 5 to 12 September, 2017. During this week stock checking of Mid Day Meal Scheme, cleanliness of kitchens, Medical check-ups of cooks, with the co-ordination of Health Department basic health issues like inspection of MDM, inspection of toilet, first aid box, hand washing and drinking water facilities were initiated. Apart from this Monitoring officers have also checked at least 50 schools and programme. A copy of instructions is enclosed as **Annexure-VIII**.

2.21 Untoward incidents

Presently no untoward incident came into the notice. Hence no comments.

2.21.1 Instances of unhygienic food served, children falling ill.

There have been no incidents when children were served unhygienic food. Following directions have been issued to the NGO and all the school heads.

1. **Following aspects are to be kept in mind before lifting the food-grains relating to Mid Day Meal:**



- a) Quality and quantity should be checked before lifting the food-grains from Food Corporation of India depots.
- b) The food-grains which are kept in open space should not be lifted.
- c) Food-grains should be lifted from Food Corporation of India depots only.
- d) On the day of lifting of food-grains District Elementary Education Officer/Deputy District Education Officer should be present. If any complaint is received regarding quality of food-grains, it would be responsibility of concerned officer.
- e) All the District Elementary Education Officers will ensure that when the delivery of Mid Day Meal food-grains will be done by HAFED in their respective district, member of Self Help Group would be present in the school for taking delivery of food-grains.
- f) Before taking delivery of food-grains the weight should be checked on their own weighing machine. Full weight of food-grains should be ensured. If any Self Help Group refuses to take food-grains, it will be the responsibility of Self Help Group itself.

2. While preparing Mid Day Meal, the following should be kept in mind:

- a) While preparing Mid Day Meal, food-grains should be cleaned properly and put the Mid Day Meal in neat & clean utensils. Mid Day Meal kept at neat & clean place, should be served in hygienic manner. The sealed/packed oil/ghee of good company should be used in place of open oil/ghee purchased from open market.
- b) Mid Day Meal be prepared in kitchen only and not to be prepared in open space/under tree(s).

3. Before serving Mid Day Meal the following aspects are to be kept in mind:

- a) Before serving the Mid Day Meal to the students and after taking Mid Day Meal hand washing with soap of all the students should be ensured.

The recipe prepared out of 13 recipes listed by the Directorate for Mid Day Meal, should be prepared in the school premises and under the supervision of school head. Head of school should ensure the quality and quantity of food and he/she should taste the Mid Day Meal himself before serving the same to the students.

2.21.2 Sub-standard supplies.

No sub-standard supplies have been found made.

2.21.3 Diversion/ misuse of resources.

No Diversion/misuse of resource has been found made.

2.21.4 Social discrimination.

No observation about any kind of discrimination with regard to gender/caste or community bias so far as cooking and serving of food or seating arrangement was concerned.



2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident

Presently no untoward incident came into the notice. Hence no comments.

2.22 Status of Rastriya Bal Swasthya Karyakram (School Health Programme).

Numbers of visits made by the RBSK team for the health check-up of the children are as per the schedule of NRHM.

2.22.1 Provision of micro-nutrients, de-worming medicine, Iron and Folic acid (WIFS).

The health check up Programme is going on in the schools in convergence with the Health Department. 1394448 (from AT-17) students were checked and 1394448 children were given iron and folic acid tablets and 2788896 children were given De-worming tablets. Measurement of height and weight is done at the school level.

2.22.2 Distribution of spectacles to children with refractive error.

542 spectacles have been distributed to the children with refractive error.

2.22.3 Recording of height, weight etc.

Health card of height, and weight is maintained.

2.22.4 Number of visits made by the RBSK team for the health check-up of the children.

Numbers of visits made by the RBSK team for the health check-up of the children are as per the schedule of NRHM.

It is also necessary to mention here that Mid Day Meal week was organized in the 21 districts of the State from 5 to 12 September. During this week stock checking of Mid Day Meal Scheme, cleanliness of kitchens, Medical check-ups of cooks, with the co-ordination of Health Department basic health issues like inspection of MDM, inspection of toilet, first aid box, hand washing and drinking water facilities were initiated. A copy of instructions issued to all the District Elementary Education Officers vide this office letter no. 4/55-2015 MDM (1) dated 31.08.2017 at **Annexure-VIII**.



2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

To implement this scheme more effectively all IAS and HCS officers of the School Education Department have been directed that while on tour they should check implementation of Mid-Day-Meal scheme. Surprise inspections of schools are being done by the staff of the Headquarter. The Department has recruited 4 monitoring officers at division level. Monitoring officers have been entrusted the responsibility to visit at least 50 Schools in a month and Account Executives/Programme Executives to visit atleast 20 schools in a month. Account Executives and Programme Executives get telephonic information of at least 10 Schools Daily.

As mentioned above Automated System for monitoring have been implemented and monitoring cell has been established at HQ.

2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level.

It is submitted that 55 meetings of Monitoring cum Steering Committee at District level and 22 meetings of Monitoring cum Steering Committee at Block level have been held in 2017-18.

2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting.

It is submitted that 55 meetings of Monitoring cum Steering Committee at District level and 22 meetings of Monitoring cum Steering Committee at Block level have been held in 2017-18. Matter regarding proper implementation of mid day meal scheme, availability of utensils, gas, food grainsetc are discussed during these meetings. DEEOs are directed to remove discrepancies found during these meetings.

2.24.2 Action taken on the decisions taken during these meetings

Matter regarding proper implementation of mid day meal scheme, availability of utensils, gas, food grainsetc are discussed during these meetings. DEEOs are directed to remove discrepancies found during these meetings.

2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.

16 meetings held for implementation of Mid Day Meal Scheme in Districts. Matter regarding proper implementation of mid day meal scheme, availability of utensils, gas, food grains etcare discussed during these meetings. DEEOs are directed to remove discrepancies found during these meetings.



2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.

The Programme is monitored regularly by State/Head Quarter Officers and District Elementary Education Officers as well as Block Education Officers. They have been directed to inspect at-least 25 schools in a month. Discrepancy pointed out by the inspecting officers is conveyed to the concerned District Elementary Education Officer for strict action.

2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.

1. All the school heads have been directed to display the emergency numbers of nearest health centres, community health centres, district health centres, deputy commissioner and also the number of District Elementary Education Officers and Block Elementary Education Officers on a board **(Annexure-IX)**.
2. Instructions have been issued to all schools regarding washing hands of students before & after Mid dayMeal .
(Annexure-X).
3. Instructions have been issued regarding lifting & storage of food-grains.
(Annexure-XI).
4. Instructions have been issued regarding the testing of food samples through reputed institutes recognised by the CSIR or National Accreditation Board at least once in a month or whenever desired by Head master/ Mid day Meal Incharge.
(Annexure-XII).

2.28 Grievance Redressal Mechanism

2.28.1 Details regarding Grievance Redressal at all levels.

A Grievances Cell has been established in the Mid-Day-Meal branch. Complaints or suggestions are received by this branch by way of (1) by post, (ii) by email at email address mdmhry@gmail.com and (iii) by telephone on telephone no. 0172-2584522 (iv) CM Window Portal. Complaints received by email and telephone are noted down and put to officials for necessary orders by the Computer Operator. The complaints received by post are dealt by the Mid-Day-Meal Branch and are put to officials for necessary orders. Assistant Director Mid-Day-Meal is the Nodal Officer



for complaints. The Nodal Officer contacts complainants on phone and solves their problems/ complaints. Only in complaints of serious nature an enquiry is held by the officers of Head Quarter/ Field Officers. All complaints are dealt promptly. It is submitted that whenever any complaint of Mid Day Meal is received through CM's Portal, E-mail, telephone or through District Elementary Education Officer Or through post, prompt action is taken to resolve the problem and in case of serious nature complaints, enquiry is also being conducted at Directorate level and as per enquiry report action is taken against the defaulters. The complaint on CM's Window is to be resolved within a month. Nature of complaints relate to removal of cook cum helpers, increase of honorarium of cook cum helpers, honorarium not paid to cooks on time, regular pay scale of programme executive and account executive and other related issues of MDM.

2.28.2 Details of complaints received i.e. Nature of complaints etc.

Following nature of complaints are received:-

1. Complaint against mid day meal Incharges regarding misuse of mid day meal scheme.
2. Complaint against Cook cum Helpers regarding mid day meal.
3. Complaint regarding untoward incidents in mid day meal.
4. Complaint regarding removal of Cook cum Helpers.
5. Complaint regarding low quality of mid day meal.
6. Complaint regarding non payment of honorarium to cooks in time.

Complaints of serious nature received from various channels are send to District Elementary Education Officers to take immediate necessary action in matter after inquiry.

Complaints of routine type/nature received from various channels are send to District Elementary Education Officers to take immediate necessary action in matter.

2.28.3 Time schedule for disposal of complaints, Details of action taken on the complaints.

As mentioned in para 2.28.7 above.

2.28.4 Details of action taken on the complaints.

All complaints are being sent to concern District Elementary Education Officers to take necessary actions on the complaints after the enquiry.



2.29 Details regarding Awareness Generation & Information, Education and Communication (IEC) activities and Media campaign, carried out at State/district/block/school level.

Objective and importance of hot cooked meal being served to the school going children has been highlighted in the Edusat programme by the different officers of the Mid Day Meal Scheme. Holding of District Monitoring Committee meeting and action taken at different levels is published in press onwards the Jingle has been aired two times in a day on Big FM, Oye FM and Radio Mantra. This campaign will be continued throughout the year.

2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

This Programme have been contributing positively in achieving its objectives such as increase in enrolment, retention and attendance of children in schools and improving the nutritional level of school children

2.31 Action Plan for ensuring enrolment of all school children under Adhaar before the stipulated date

All District Elementary Education Officers have already been directed to link 100% of students (Mid Day Meal Beneficiaries) with Adhaar. 99% students have already been linked with Adhaar as on 19.05.2017.

2.32 Contribution by community in the form of TithiBhojan or any other similar practices in the State/ UT etc.

TithiBhojan

1. Every third Tuesday of the month is celebrated as girl student's birthday jointly as "BetiKaJanamdin-School Me Abhinandan". All the girls whose birthdays fall in the given month are congratulated and given a special treatment during the MDM.

It is also aimed at giving a fill-up to the community participation as parents are also invited to these celebrations and be given a window of free participation in the MDM and other activities of the school.

2. Involvement of Self Help Groups in cooking and management of MDM.



3. Community contribution on special festivals and national day's celebration in schools.
4. Maintain are of kitchen garden in school by the community.

2.33 Availability of kitchen gardens in the schools. Details of the mechanisms adopted for the setting up and Maintenance of kitchen gardens.

Kitchen gardens are available in 10 Schools of district Ambala.

2.34 Details of action taken to operationalize the MDM Rules, 2015.

The MDM rules have been implemented.

2.35 Details of payment of Food Security Allowances and its mechanism.

It is submitted that no payment has been made under food security allowances. Further, whenever such situation will arise the action will be taken as per rules.

2.36 Any other issues and Suggestions.

It is suggested that for implementation of the scheme a mid day meal scheme has been formed and contractual staff may be allowed to appoint for its smooth functioning. The present MME is too meager to manage the present salaries of the staff. Keeping in view of the same, the present amount in MME head may be enhanced. With the view to increase interest in class room studies, education is imparted through EDUSAT network throughout the year. It is further suggested that to increase the enrolment in Government Primary and Upper Primary schools an insurance of Rs. 5,00,000/- may be given to the parents of the students whose son/daughter dies while studying in Government schools. Further stipend may also be provided to every student who goes to study in Government schools so that enrolment of the students in Government schools may be increased. At present Ghee is provided 5Gm for each student which is not sufficient, hence it is suggested that the quantity of Ghee may be increased from 5Gm to 10Gm for each student.



ANNEXURE I - XII